

**FONDAZIONE MEIS**  
**Museo Nazionale dell'Ebraismo Italiano e della Shoah di Ferrara - National Museum of**  
**Italian Judaism and the Shoah**  
**Via Piangipane, 79/83 – 44121 Ferrara, Italy**

**Prot. 181/I/2020**

**CALL FOR APPLICATIONS FOR THE**  
**“MAURIZIO E CLOTILDE PONTECORVO” RESEARCH GRANT**

CONSIDERING the proposal advanced by Centro Studi “Maurizio Pontecorvo” on 30 November 2018 to establish a grant at the Museo Nazionale dell'Ebraismo Italiano e della Shoah – MEIS [National Museum of Italian Judaism and the Shoah - MEIS] to cover a two-year research project concerning “Women in the history, culture and education of Italian Jews”;

CONSIDERING resolution no. 66 of the MEIS Board of Directors dated 13 December 2018, which fully accepts the proposal of Centro Studi “Maurizio Pontecorvo”;

CONSIDERING agreement no. 71 between MEIS and Centro Studi “Maurizio Pontecorvo”, approved by the MEIS Board of Directors at its meeting of 24 September 2019 and defining the topic to be covered by the research grant, project motivation, destination of the grant, the timing, the economic support;

CONSIDERING the availability of the “Maurizio e Clotilde Pontecorvo” research grant;

Fondazione Museo Nazionale dell'Ebraismo Italiano e della Shoah [Foundation of the National Museum of Italian Judaism and the Shoah] (hereinafter referred to as “MEIS”), based in Via Piangipane, 79-83, Ferrara, and Centro Studi “Maurizio Pontecorvo” (hereinafter referred to as the “Study Center”), based in Corso Trieste, 185, Rome, and in accordance with the provisions of art. 2 of the Fondazione MEIS Articles of Association,

**ANNOUNCES**

a call for applications for a two-year research grant on the topic of “Women in the history, culture and education of Italian Jews”.

**Art. 1. - Object of the research grant**

Research project on “Women in the history, culture and education of Italian Jews”.

**Art. 2. - Motivation**

The “Maurizio e Clotilde Pontecorvo” research grant is intended to expand on the topic of “Women in the history, culture and education of Italian Jews” and, through this study, contribute more in-depth knowledge of Italian Judaism, particularly as regards the development, presentation and dissemination of this theme by MEIS.

### **Art. 3. – Description**

The “Maurizio e Clotilde Pontecorvo” research grant shall be awarded to research projects on the topic of “Women in the history, culture and education of Italian Jews” which can serve as the basis for further works suitable for museum activities and presentation: publication of a book; production of a film, video, installation, a play or museum performance; or an educational project for the museum workshop.

On pain of exclusion from the call, the research project submitted must be original, innovative and not the subject of other works already made public.

### **Art. 4. Requirements**

Citizens of both EU Member States and non-EU states who have not yet reached the age of 41 years on the date of expiry of this notice, may participate in the selection process. The candidates must hold:

- a) an Associate or Bachelor's Degree, or equivalent qualification, obtained from an Italian or foreign university.
- b) specific knowledge of Jewish history and culture
- c) ability to develop the project in Italian and/or in English

The academic qualifications referred to in subparagraph a) shall be met and certified at the date of the deadline for the submission of applications.

### **Art. 5. Duration**

The grant covers a two-year research period.

### **Art. 6. Terms and conditions for submitting applications and the research project**

This notice and the attached documents shall, from the date of publication, be freely available in unrestricted, direct form at the website [www.meisweb.it](http://www.meisweb.it) and can be requested at the Foundation's own address.

Applications and research projects submitted in accordance with the procedures specified in points a) b) and c) below must be received at the Fondazione MEIS offices no later than 1:00 p.m. on 29/05/2020:

a) by direct submission of the application and related documents, written on plain paper exclusively using the form enclosed with this notice, addressed to MEIS – Museo Nazionale dell'Ebraismo Italiano e della Shoah – Via Piangipane, 81 - 44121 Ferrara. The application may be hand delivered: from Monday through Friday from 9:00 am to 1:00 pm and from 2:00 to 4:00 pm. When the application is submitted, a copy of the title page of the application bearing the Administration stamp, protocol number, date and the initials of the operator will be issued;

b) by courier or postal service registered, return-receipt letter delivering the application and accompanying documentation, written on plain paper exclusively using the form enclosed with this notice, to the address indicated above at letter a). The sealed external envelope of applications delivered by courier or by mail must bear the words “Avviso di selezione per il conferimento della borsa di studio Maurizio e Clotilde Pontecorvo”. Please note that, for applications sent by courier or postal service, the date of the postmark issued by the accepting post office shall not be considered but rather the date of receipt by Fondazione MEIS.



c) by certified electronic transmission, to the following e-mail address: [fondazione.meis@pec.meisweb.it](mailto:fondazione.meis@pec.meisweb.it) Along with the other required documentation, the application must also include a scanned handwritten signature and a photocopy of the candidate's identity card.

Applications must be accompanied by the following attachments:

- a *curriculum vitae*, dated and signed with authorization to process data in accordance with European Regulation 679/2016 and containing indication of where any communications are to be sent. The *curriculum* must provide: precise indication of the candidate's educational qualifications, with date and institution from which they were attained; indication of any professional training courses, specializations, doctorates or other educational qualifications in the area of Jewish Studies. For any previous research experience, indication must be given of the topics dealt with in the research, the periods and places where the research activities were performed and any relevant publications.
- the research project (max 1,000 words) on the topic covered by the grant. On pain of exclusion, this research project must be original, innovative and not the subject of other works already made public. The written text may also include diagrams, images, videos;
- a photocopy of a valid identity document;
- any other document, title or publication relevant to the assessment of the application.

Applications received by fax or telegram or received without the attached curriculum will not be considered.

Fondazione MEIS has the right to seek clarifications and/or request integrations to the documentation submitted by the candidates, and possibly invite the candidates for an interview.

#### **Art. 7 – Compensation**

The gross amount of the research grant is € 5,000 and shall be paid in two installments, one at the time the research project is selected, the second upon delivery of the research paper.

#### **Art. 8 - Selection procedures and means of evaluation**

Application selection shall be performed by an evaluation committee, appointed jointly by MEIS and the Study Center, on the basis of: A) relevance to the topic proposed for the project; B) its originality and innovation; C) the applicant's qualifications.

The Evaluation Committee, named by the MEIS and the Study Center, shall be composed of 7 members selected from among well-known experts in Jewish studies, of which one represented by MEIS and one represented by the Study Center.

The Evaluation Committee shall base its evaluation on a total score of 100 points, broken down as follows: up to a maximum of 70 points for the research project submitted and up to a maximum of 30 points for evaluation of prior research qualifications and experience.

The Commission shall be called upon to define, on the basis of the scores awarded, a final ranking of merit and identify the winner.

The ranking shall be used according to the order in which it is formulated and, if the candidate forfeits or does not accept the terms communicated by MEIS and the Study Center, or withdraws early, or if incompatibility with the winner's own job is found, the grant shall be assigned to the next candidate in order of the final ranking.

The Commission shall send a report of the selection operations to the Foundation's Board of Directors, which, after having verified the legitimacy of the proceedings, shall then approve them and award the research grant.



The designated winner shall be notified by registered, return-receipt letter containing the effective starting date of the grant.

Within fifteen days of receipt of the above written notice, the winner must, under penalty of forfeiture, communicate acceptance of the grant with an indication that no incompatibility exists. In case of forfeiture, the grant shall be awarded to the next suitable candidate in order of the final ranking.

The results of all stages of the selection process are advertised on the appropriate page of the MEIS and the Study Center websites.

#### **Art. 9 – Processing of personal data**

In accordance with E.R. 679/2016 and Italian Legislative Decree no. 196/03 (Personal Data Protection Code), the personal data provided by the candidates shall be collected and processed by the Foundation, even by computer, in accordance with the provisions contained in said decree, as a function and for the purposes of the selection and hiring process, or for other employment-related purposes.

Failing to provide the mandatory data required to assess the prerequisites for participation will result in exclusion from the selection.

The candidate receives the information on the processing of personal data, prepared by the Foundation in its capacity as data controller, attached to this call for applications.

#### **Art. 10 – Body having jurisdiction for appeal procedures**

In case of disputes, the court of competent jurisdiction is Ferrara, since arbitration is not envisaged.

#### **Art. 12 – Final Provisions**

Submission of the application implies acceptance of all the conditions outlined in this notice of selection.

MEIS, together with the Study Center, reserves the right, should it deem it advisable, to modify or withdraw this notice.

The person in charge of the procedure is the Director *pro tempore* of Fondazione MEIS.

This notice shall be published on the Foundation's website from 20/03/2020 to 29/05/2020, 1:00 pm, deadline for the submission of applications; it shall also be published on the Centro di Studi "Maurizio Pontecorvo" website.

Ferrara, 20/03/2020

MEIS Director  
Simonetta Della Seta

**Use of this application form requires checking the boxes corresponding to your declarations and completing all missing parts.**

**TO**  
**FONDAZIONE MEIS**  
**Museo Nazionale dell'Ebraismo Italiano e della Shoah**  
**di Ferrara - National Museum of Italian Judaism and**  
**the Shoah**  
**Via Piangipane, 79/83**  
**44121 – FERRARA, ITALY**

The undersigned.....

(name and surname, written legibly)

born in.....prov. (.....),

on.....

resident in via....., no....., ZIP.....

city....., prov. (.....)

telephone no..... **FISCAL CODE**.....

e-mail.....

address to which any communications relating to the procedure are to be sent **if different** from the one indicated above (if different from the place of residence):

surname..... and

name.....

via....., no....., ZIP.....

city....., prov. (.....)

telephone no..... e-mail.....

#### ASKS

**to be admitted to participate in the call for applications for the “Maurizio e Clotilde Pontecorvo” research grant, procedure announced by order Prot. 181/I/2020 of 20/03/2020**

To this end, under my own personal responsibility, pursuant to art. 46 of Italian Presidential Decree no. 445/2000, and aware of the penalties for false declarations pursuant to art. 76 of Italian Presidential Decree no. 445/2000, I hereby **declare**:

**(check the pertinent box)**

that I am an Italian citizen;

***or (to be filled out ONLY by citizens of another country):***

*that I am a citizen of:*

.....;  
oooooooooooo

that I have good command of the Italian language;

that I have good command of the English language;

that I enjoy civil and political rights

that I have never been convicted of a crime and am not subject to any criminal procedures that are pending or currently before the court;

or

that I have been convicted of a crime and/or am subject to the following criminal procedures that are pending or currently before the court (***indicate, respectively: a) for any criminal convictions: the date of the sentence, the authority that issued it and the offense committed, even if an amnesty, general pardon, absolution or judicial pardon has been granted; b) for any criminal charges that are currently pending: the criminal proceedings pending, quoting the details of the measure and the offense for which you are being prosecuted (criminal proceedings in progress or before the court, preventive measures)***):.....

.....  
.....  
.....  
.....;

that I hold the following educational qualifications (indicate the specific qualification held among those indicated in the call for applications together with the year and University from which they were attained):

.....  
.....  
.....  
.....;

- that I accept without reservation all the conditions indicated in the call for applications;
- that I undertake to promptly communicate any change in the address to which any communication relating to and resulting from the selection is to be sent;
- that I have been informed that my personal data and any sensitive data, subject to the declarations contained in the application form, shall be processed by the Foundation in compliance with Italian Legislative Decree 196/2003 containing the “Personal Data Protection Code” and solely for completion of the selection process in question and adoption of any related and/or resulting measures;
- that I have attached an uncertified copy of my valid identification document (*identity card, driving license, passport*):  
.....
- that I have attached a copy of my curriculum vitae, dated and signed with authorization to process data in accordance with European Regulation 679/2016, and containing indication of where any communications are to be sent
- that I have attached a copy of the research project

Place and date\_\_\_\_\_

SIGNATURE\_\_\_\_\_



**Object: PRIVACY POLICY IN ACCORDANCE WITH EUROPEAN REGULATION 2016/679 (hereinafter called the “Regulation”)**

With reference to the call for applications for a two-year research grant on the topic of “Women in the history, culture and education of Italian Jews”, the following information is provided:

**1.Object of the data processing**

The object of the data processing is the personal data you have supplied us of your own accord at the time the application form for participation in the selection process in question was filled out and sent in as well as any data communicated in documents integrating said application.

**2.Purpose and legal basis for processing**

The personal data you have provided are essential for the selection process and to fulfill specific obligations or perform specific tasks envisaged by Community standards, laws or regulations.

**3. Data categories and nature of disclosure**

For the most part, the data gathered and processed fall within the category of personal data and identifying information; data falling within the data categories referred to in art. 9 and 10 of the Regulation may also be processed. The data subject explicitly consents to the processing of these categories of data by sending in his/her application.

Failure to provide the data, in whole or in part, may make it impossible for the Foundation to correctly fulfill all requirements related to the selection process in question or may render the candidate ineligible for any aid.

Failing to provide the data required to assess the prerequisites for participation shall result in exclusion from the selection process itself.

**4.Data processing methods**

Personal data is processed via the following operations: collection, recording, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction.

The data shall be processed in different ways, i.e. using hard copies, computer or telematic media, in compliance with the security measures adopted, and always in a lawful, correct and transparent manner, respecting fundamental rights and freedoms, with particular reference to confidentiality.

Physical, electronic and procedural security measures appropriate to the sensitivity of the data processed shall be adopted. These measures, designed to protect personal data against unauthorized access, include computer security systems, access controls with alarms, function separation and other security protocols. Access to personal data is limited to staff and third parties who need access to it for appropriate and legitimate reasons as laid out in this document and always for the stated purposes.

**5.Data access and communication**

The data shall not be disclosed, except for purposes related to legal and regulatory requirements. Such data may be made accessible and/or communicated to the following parties solely for the purposes indicated above:

- employees and collaborators of the Data Controller, in their capacity as authorized and/or internal data processors;
- Professionals or service companies providing administrative and management services on behalf of the Foundation.

## 6. Data retention period

The data shall be kept on file for a period of 3 years and then deleted at the end of this period; the data may be kept for a longer period of time if linked to the period of limitation envisaged in current law and regulations for exercising one's rights and for complying with regulatory obligations.

## 7. Rights of the data subject

We also inform you that you may exercise certain rights; in particular, we inform you that you have the right to:

- file a complaint to the Supervisory Authority (Data Protection Commissioner);
- access your personal data as well as the right to rectification or erasure of said data (right to be forgotten) or to restrict the processing thereof;
- obtain data portability;
- object to said data processing, subject to the limits established by law.

## 8. Methods for exercising one's rights

The procedures for exercising all of one's rights are laid out in articles 11 and 12 of the Regulations.

You may exercise your rights at any time by sending:

- a registered letter with return receipt to Fondazione Museo Nazionale dell'Ebraismo Italiano e della Shoah, Via Piangipane n. 79-83, 44121 Ferrara, Italy
- an e-mail to the certified e-mail address: [fondazione.meis@pec.meisweb.it](mailto:fondazione.meis@pec.meisweb.it)

## 10. Name and data of Data Controller and Manager

The data controller is Fondazione Museo Nazionale dell'Ebraismo Italiano e della Shoah, with offices in Ferrara, Via Piangipane 79-81, e-mail [fondazione@meisweb.it](mailto:fondazione@meisweb.it) - Telephone no. 0532 769137.

The Data Protection Officer (DPO) is the lawyer Marco De Nunzio, certified e-mail: [marco.denunzio@ordineavvocatiferrara.eu](mailto:marco.denunzio@ordineavvocatiferrara.eu), telephone no. 0532.200224

Fondazione MEIS

